

# City of Mobile Film Permit

This application along with proof of production insurance must be received by the Mobile Film Office at least seven days before filming. Once approved always have a hard copy available while on location.

Please send a copy of the completed Film permit to [keli.shirazi@cityofmobile.org](mailto:keli.shirazi@cityofmobile.org)

## Production Contact:

Date \_\_\_\_\_ Name of Production \_\_\_\_\_

Applicants Name \_\_\_\_\_ Title \_\_\_\_\_ Production Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

On Location Contact Name \_\_\_\_\_ Title \_\_\_\_\_  
Cell Phone \_\_\_\_\_

## Type of Production:

TV-Feature Film \_\_\_\_\_ TV Series \_\_\_\_\_ Documentary \_\_\_\_\_ Commercial \_\_\_\_\_  
Music Video \_\_\_\_\_ Web Series \_\_\_\_\_ Student Film \_\_\_\_\_ Other \_\_\_\_\_

Production Title: \_\_\_\_\_

General Description of the Production (a copy of script may be required)

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Number of Cast \_\_\_\_\_ Number in Crew \_\_\_\_\_ Number of Extras \_\_\_\_\_

## Location Details:

Location#1 \_\_\_\_\_ Dates: \_\_\_\_\_ Times: \_\_\_\_\_

Location#2 \_\_\_\_\_ Dates: \_\_\_\_\_ Times: \_\_\_\_\_

Location#3 \_\_\_\_\_ Dates: \_\_\_\_\_ Times: \_\_\_\_\_

Location#4 \_\_\_\_\_ Dates: \_\_\_\_\_ Times: \_\_\_\_\_

Weekend-Holiday-Night Filming \_\_\_\_ Yes \_\_\_\_ No

### **Personnel/Equipment:**

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Location #	Dates:	Times:
Base Camp _____		
Crew Parking _____		
Equipment Parking _____		
Extras Parking _____		
Extras Holding Area/Restrooms _____		
Catering Tent-Truck Parking _____		
Generator Parking _____		
Picture Car/Camera Car _____		

Additional Location Prep/Wrap and Personnel/Equipment details may be required on separate form.

### **City/County Services**

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Describe any city-county services needed such as off-duty law enforcement, Public Safety-/weekend-night filming, Parks-Recreation etc Fire/Rescue, Traffic cones-barricades, facility personnel, restroom-extras holding areas, extended apply. \*\*\*Fees may be required

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### **Special Effects**

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Check any of the applicable categories and provide details of the production activity.  
Special Effects/Pyrotechnics \_\_\_\_ Weapons-fake/real \_\_\_\_ Airplanes/Helicopters/Boats \_\_\_\_  
Stunts \_\_\_\_ Drone Filming \_\_\_\_ Other \_\_\_\_\_

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### **Traffic Control-Parking**

Describe any traffic control and parking arrangements. When requesting road/sidewalk closures, a map is required. *\*An off-duty police officer is required for any type of street or sidewalk closing or when vehicular or pedestrian traffic is impacted. Off-duty rates vary and you must contact MPD 5 business days prior to film dates. Additional Parking rates may apply*

### **Applicants Certification**

The applicant agrees to abide by the provisions of the City/County codes pertaining to Motion Picture Production, as represented by the permit and all attachments. This permit is to be in possession of the production company at all times and must be presented upon demand by any City/County authorized agent.

You also agree that the content of the production shall not be pornographic in nature. All exposed cables within a public right-of-way must use cable covers to prevent tripping hazards. Deployed equipment must not impeded or inhibit pedestrian or vehicular traffic without prior authorization in the form of a separate right-of-way closure permit. The person signing this application and hold harmless agreement attest and certifies that they are authorized on behalf of the production company/entity to submit this application and to make all certifications herein including the hold harmless provisions. Receipt of this Permit by the Mobile Film Office does not guarantee your production permission to film at a public-private property location. That permission can only be obtained by the authorizing government agency or location owner. The Mobile Film Office will notify City/County agencies of receipt of this permit and do our best to represent your request. Additional information may be required for approval.

This application along with proof of insurance must be received by the Mobile Film Office at least seven business days prior to filming.

\_\_\_\_\_  
Production Representative Signature

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Production Representative Name & Title (Print)

\_\_\_\_\_  
DATE

### **INDEMNIFICATION/HOLD HARMLESS AGREEMENT**

This application indemnifies and holds harmless the city of Mobile and Mobile County, its officers and employees, from and against all claims, damages, losses, and expenses, including reasonable attorneys fees, arising out of or resulting from the acts or omissions of the applicant, its contractors, subcontractors, their employees, agents or servants, during the filming and all activities associated there within for which this application is filed, including the use of city/county property.

### **INSURANCE CERTIFICATE**

A certificate of insurance (COI) must be attached to this application. The insurance certificate must additionally insure the city of Mobile and Mobile County as the certificate holder with a general liability of \$1,000,000. In the event that special effects are utilized, a general liability of \$5,000,000 will be required as well as the name and state/federal license of the professional conducting the special effects.

COI Certificate Holder should be listed as City of Mobile PO Box 1827 Mobile, Al. 36633

The Mobile Film Office, by signing below, recognizes this application for permission to film in the city of Mobile/ Mobile County is complete and ready for City/County Designee final authorization if necessary.

Film Office Representative \_\_\_\_\_ Date \_\_\_\_\_

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